VAPT Hall of Fame

The VAPT Hall of Fame was created to recognize and honor VAPT members and other individuals who have made outstanding, unique, lasting and extraordinary contributions to the Association or the school transportation industry.

The Virginia Association for Pupil Transportation (VAPT) is accepting nominations for an Inductee to be honored for outstanding contributions to VAPT and school transportation safety on a national, state, local, or industry level. We invite you to nominate someone deserving of the Hall of Fame Award.

Criteria for Induction

Induction into the VAPT Hall of Fame is the highest honor VAPT can bestow.

Selection for the VAPT Hall of Fame Award will be based upon, but not limited to an active (currently employed) or retired local transportation, state transportation or industry transportation representative (living or deceased) deemed worthy by the selection committee provided that he/she meets the following criteria:

- 1. A person who supports school bus safety issues and the VAPT;
- 2. A person who promotes public relations on behalf of school transportation issues and the VAPT through writing and speaking;
- 3. A person who participates in activities at the local, state or national level that represent or reflect the positive attributes of VAPT and school transportation safety;
- 4. A person who is diligent in serving the cause of pupil transportation and the VAPT through service, contribution, inventions, etc., and/or;
- 5. A person who has developed procedures or has other accomplishments considered as being worthy of recognition.

Eligibility Guidelines

In order for an individual to be eligible for the VAPT Hall of Fame, she/he must have been an active individual or industry transportation representative (as defined by the VAPT Procedural Manual)

Although induction into the VAPT Hall of Fame is intended to be a special honor to living persons rather than a memorial to those who have passed away, the award may be given posthumously to an individual deemed worthy by the selection committee provided that he/she meets the above criteria.

Current members of the VAPT Board are not eligible for induction.

Procedures for Selection of Inductees

Nominations

Unless otherwise determined by the Board of Directors, the deadline for nominations is April 30th of each year.

Individuals and organizations may only nominate one (1) individual per year.

Each and every VAPT Hall of Fame nomination must be accompanied at a minimum by the following information:

- Biographical information a short summary of information about the nominee's professional experience, civic activities, career highlights, family background, years of service in the pupil transportation field, etc.
- 2. Major accomplishments a summary description of the candidate's major accomplishment(s) in pupil transportation.
- 3. Activities and contributions specific activities perceived as significant in promoting safety issues for pupil transportation.
- 4. Service/Organizations list of service and leadership provided to one or more safety organizations (i.e. serving as officers or board member, committee chair, executive director, etc.)
- 5. Photographs must include one head shot.

<u>Completed nomination forms must be submitted directly to the VAPT Hall of Fame</u> <u>Chairperson:</u>

Virginia Association for Pupil Transportation Attn: Barry Sudduth 50 Transfleet Drive Fredericksburg, VA 22406 Questions: Barry Sudduth 540-374-8573

The VAPT Hall of Fame committee will review nominations for completeness. Incomplete nominations or nominations that do not follow these guidelines will be returned to the submitter. All submissions are kept confidential; the nominee is not notified of her/his nomination.

Screening of Nominations

Every nomination to the Hall of Fame will be reviewed by the committee to determine whether the nominee meets the eligibility guidelines and the nomination sufficiently and effectively documents the Criteria for Induction.

The committee may solicit additional materials or information, if needed, from the nominator or from other sources. Any member of the committee who believes that important and relevant information is missing from the nomination may submit that information to the Chairperson for consideration.

Hall of Fame Committee

The Hall of Fame Committee shall meet each calendar year to receive nominations and select not more than two outstanding member awards for the VAPT Hall of Fame.

Membership of the committee shall consist of the Association President, a vendor representative, and at least 2 past recipients of the Hall of Fame Award.

Chairperson

The Chairperson of the Hall of Fame Committee will be selected by the current VAPT President.

Announcement of Inductees and Induction Ceremony

The inductee(s) (or their families, as appropriate) will be notified personally by the President of VAPT or her/his designee. The name(s) of the honoree(s) will not be publicly announced unless and until each inductee (or his/her family, as appropriate) has been notified. A letter, signed by the President of VAPT or designee will be sent to the <u>submitters of nominations</u> not selected advising them of the status of the application. The <u>nominee</u> will not be notified so the nomination remains confidential.

Induction Ceremony

The induction ceremony will be held during the VAPT annual conference. The inductee(s) and their families will be informed by VAPT staff of the procedures for the ceremony and invited to participate in the ceremony. If any inductee is unable to attend, he/she may designate a person to accept the award on her/her behalf.